



Louisburg Recreation Commission

Board Meeting

April 16th, 2024

Louisburg City Hall

MINUTES

Mission Statement:

The LRC is committed to serving our community by developing and maintaining programs for all ages and abilities.

Board Members in Attendance: Shannen Patterson, Heidi Maggio, Kelley Waddell, Eric Wiehe, Bradey Ewy

Other Attendees: Tiffany Ellison, Nathan Law, Donna Cook, Jean Carder

1. Call to Order

- a. Meeting called to order at 6:00.

2. Consent Agenda

a. Adopt Agenda

- b. Bradey Ewy moved to approve the agenda. Appropriately seconded. Motion passed 5-0.

c. Approval of the minutes from the March 2024 meeting.

- d. Bradey Ewy moved to approve the March 2024 meeting minutes. Appropriately seconded. Motion passed 5-0.

e. Financial Report

- f. Bradey Ewy moved to approve the financial report. Appropriately seconded. Motion passed 5-0.

3. Public Comments

4. Recognition of Scheduled Visitors

5. Board Reports

6. Staff Reports

- a. Director's Report
- b. Budget workshop on Monday, May 13th @ 6:00pm at LRC office.

7. Old Business

a. RFP Update

- b. Tyler presented a rough draft of an RFP outline. Discussion was had to ensure the correct documentation is used to submit official RFP's to local companies. May would be an opportune time to submit an RFP for accounting firms.

8. New Business

a. Executive Session

Bradey Ewy moved for the board to go into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter

exception, K.S.A. 75-4319(b)(1). The open meeting will resume in the City Council chamber at 6:30. Appropriately seconded. Motion passed 5-0. Open meeting was called to order at 6:30pm.

- b. Bradey Ewy moved for the board to go into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting will resume in the City Council chamber at 6:45. Appropriately seconded. Motion passed 5-0. Open meeting was called to order at 6:45pm.

9. Meeting Resumed at 6:45

a. Equipment replacement schedule

Each year we need to replace a set of 20 football flags 2 times per year. Establish a schedule for pitching machine replacement. Bradey Ewy requested a list of equipment (nets, pitching machines, catchers equipment, popcorn machine, refrigerator, etc), replacement cost, purchase date, typical lifespan, and schedule of replacement dates. The budget will reflect the replacement schedule.

b. Sponsorships Renewal

New sponsors- Buddy with State Farm, Tyler in communication with El Potro. Yearly contracts are signed by the sponsors at different levels of sponsorship.

c. Basketball Survey

Shannen requested information about a comment section on the basketball surveys. Tyler will send the board the comments/feedback section.

Kelley inquired about a giveaway prize for survey entries to generate more participation. Referee evaluations have been done by the director with each basketball ref.

Baseball and softball umpire meeting needs to include the additional job description to clean out dugouts and prepare the fields.

Kansas Recreation Commission Conference in Hayes, KS Apr 30, 2024 . Tyler will travel there on Tuesday, attend the conference, and drive back Wednesday. Hotel, meals, and mileage will be reimbursed as receipts are submitted.

10. Announcements

- a. (see meeting agenda)

11. Adjourn Meeting

Kelley Waddell motioned to adjourn at 6:59pm. Appropriately seconded. Motion passed 5-0.

Next Monthly Meeting
Tuesday, May 21, 2024
6:00pm
LRC Office